

2017
Restorations



FAU Pine Jog Residential Summer Institute
Information for Parents & Students



PINE JOG ENVIRONMENTAL
EDUCATION CENTER

College of Education
Florida Atlantic University

POLICIES AND PROCEDURES

ARRIVALS AND DEPARTURES:

Student DROP OFF and PICK UP will be at FAU Pine Jog Environmental Education Center. A map and directions have been included in this packet. On arrival please park at the main parking lot and check your student in at the main office. Students will be transported over to the FGCU VESTER Field Station in FAU approved transportation, accompanied by FAU Pine Jog staff.

Drop off Time	7:30am	Monday
Pick up Time	5:00pm	Friday

HEALTH AND SAFETY:

The FAU Pine Jog Summer Institute endeavors in every respect to provide a supervised and safe learning experience. However, it must be realized that a portion of the responsibility for this task also lies with the student. Minor injuries and ailments are treated by first aid certified team members. Rapid availability of more sophisticated medical care is necessarily limited. For this reason we strongly encourage parents to consider any special health problems or needs of their student in determining the appropriateness of enrollment in our program. The potential for injury or accidents can be greatly reduced by the cooperative efforts of the staff, parents and the students themselves. Should emergency hospitalization be required, students will be treated at the nearest medical facility and parents will be notified as soon as possible.

MEALS:

Three meals and snacks are provided each day and served cafeteria style. All staff and students eat meals at the same time. Our philosophy is to provide nutritious foods that are both satisfying and in sufficient quantity to sustain students for an active day. To accommodate for days of study in the field, a packed lunch will be prepared. *Any student with specific dietary requirements should make note of this on the application form.*

SAMPLE DAILY SCHEDULE:

7:30-8:15	Breakfast
8:15-12:30	Fieldwork/Research Session One
12:30-1:30	Lunch
1:30-5:30	Fieldwork/Research Session Two
5:30-6:30	Dinner
6:30-8:45	Guest Speaker
8:45-9:30	Journal/Reflection
9:30-10:30	Relax/ Prepare for next day

TRANSPORTATION:

Parents are responsible for transportation to and from the institute. In case of an emergency please complete the enclosed form giving permission for the institute to release your student to someone other than the parent(s) or legal guardian(s) if necessary. If you are planning to transport another student to and from the institute, written permission from the parents of the student passenger must be submitted to the institute coordinator. This must include written consent that releases FAU from any associated liabilities that may occur during transportation.

Throughout the week students will be transported in FAU approved bus and van transportation.

OVERNIGHT ACCOMODATION

Students sleep in age and gender appropriate air conditioned accommodations. FAU staff is located within the accommodation buildings for supervision and in case of emergencies during the overnight stays. FAU staff are on call throughout the night in at the Florida Gulf Coast Field Lab. Students will be housed in apartments with bunk beds. Further details of living accommodations can be found at <http://www.fgcu.edu/VesterMarine/instrumentation-and-research-facilities.html>

ATTIRE:

Please make sure the outfits brought to the institute are appropriate and practical for comfort when conducting activities in a variety of Florida ecosystems. Please refer to the institute supply list for further information.

TELEPHONES:

Parents will be called for the following reasons:

- Student was injured and we feel he/she needs to visit the emergency room
- If the student is running a fever over 102 or vomiting for more than a day
- If the student is having an unusual reaction to insect bite, foods, or other allergy not recorded on the health sheet
- If the student is experiencing a persistent feeling of homesickness
- If the student has a severe or usual reaction, illness or injury
- If the student is not able to follow our CODE OF CONDUCT that is included in this packet

Students will be permitted use of cell phones at designated breaks in programming.

PAYMENT AND REFUND POLICY

A fee payment must be made *once acceptance notification has been received by email*. Payment is required through online payment and must be received by May 30, 2016. Please select the H2O to Go! Icon located on the website address below, and enter the fee (**\$625**) to be paid for the course.

VISIT THIS WEBSITE TO PAY FOR COURSE: (Only when application has been accepted)

https://epay.fau.edu/C20081_ustores/web/store_main.jsp?STOREID=20

PARTIAL refunds are issued should inclement weather such as a hurricanes force programming to cancel. Also if your student becomes ill and it is less than 20 days prior to your scheduled session, a partial refund will be considered. Students that are no shows on the first day of programming will not receive a refund.

Refunds are not available when students are dismissed from the program due to disciplinary issues.

PLEASE NOTE: FAU Owl Card and Transportation Fee are required to be paid through FAU. On acceptance and confirmation of course payment, you will receive links to pay these fees through email.

H2O TO GO STUDENT PACKING LIST

Pack clothing for two outfits per day for 5 days

Clothing*

Shorts (3-4 Pairs)

Short Sleeve Shirts (5-6)

Long Pants (2-3)

Long Sleeve Shirts(1-2)

Rain Jacket

Water Shoes

Socks

Sneakers (2-3 Pair)

Underwear

Sweater

Accessories

Prescription Contacts or Glasses

Sunglasses

Flashlight

Laptop/Tablets/Phone

Camera

Power chargers

Reusable water bottle

Backpack

Sun hat

Toiletries

Hand Towel

Two Large Towels

Insect Repellant

SPF Sunscreen and Lip Balm

Toothbrush and Toothpaste

Shampoo/Conditioner/Soap

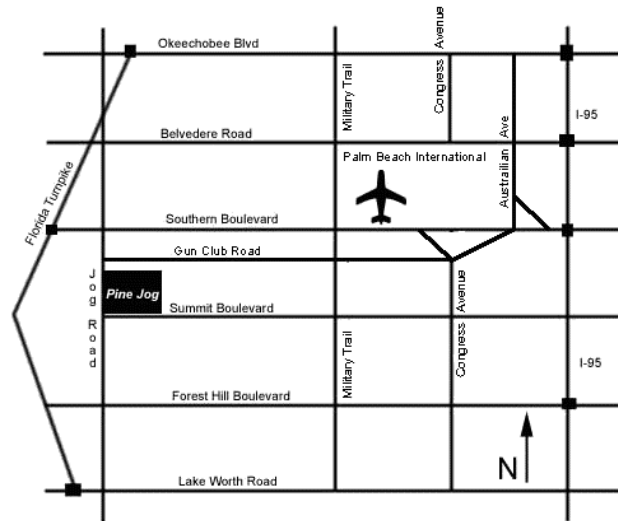
Optional

Supplemental bedding/pillows

Notes:

PICK UP & DROP OFF MAP AND DIRECTIONS:

FAU Pine Jog Environmental Education Center
6301 Summit Blvd, West Palm Beach, FL 33415



From the South (I-95)
Take I-95 North to West Palm Beach (Forest Hill exit).
Turn West on Forest Hill Blvd. & go to Jog road.
Go North on Jog Rd. to Summit Blvd.
Turn East on Summit Blvd.
Entrance is at stop light for Pine Jog Elementary School.
Drive to the back and park by the FAU/Pine Jog Environmental Education building

From the North (I-95)
Take I-95 South to Southern Boulevard Exit.
Turn West on Southern Boulevard & go to Haverhill Boulevard.
Go South on Haverhill to Summit Boulevard and Turn West on Summit Blvd.
Entrance is at the stop light for Pine Jog Elementary School.
Drive to the back and park by the FAU/Pine Jog Environmental Education building.

From the South (Turnpike)
Take the Turnpike north to the Lake Worth Road Exit.
Head East on Lake Worth Road to Jog Road.
Head North on Jog Road to Summit Boulevard.
Turn East on Summit Boulevard.
Entrance is at the stop light for Pine Jog Elementary School.
Drive to the back and park by the FAU/Pine Jog Environmental Education building.

From the North (Turnpike)
Take the Turnpike south to the Southern Blvd. Exit
Head East on Southern Blvd. to Jog Road.
Head South on Jog Road to Summit Boulevard.
Turn East on Summit Boulevard.
Entrance is at the stop light for Pine Jog Elementary School.
Drive to the back and park by the FAU/Pine Jog Environmental Education building.

Frequently Asked Questions

How much is registration?

The Institute program fee is \$625 per session. Payment of the fee guarantees a place in a session. Payment should be made at https://epay.fau.edu/C20081_ustores/web/store_main.jsp?STOREID=20

Are there any additional fees?

Owl Card and Transportation fees are required. Details of where to pay these fees will be provided on acceptance on your child's application.

Why do we have to provide so much personal medical information about my child?

This information is required to ensure that your child has a safe, healthy experience during the residential program.

Does my child need any other funds during their week away?

No additional monies are required, all meals, snacks and experiences have been provided. Students do have access to campus vending machines if they wish to supplement.

Will my child be safe and comfortable in the accommodations?

Accommodations are provided through FGCU VESTER Marine Lab and as such are required to have the safety and comfort of students in mind. Specific buildings have been assigned to the Institute.

How many students are there per room/unit?

2-4 students in bunk beds per room. Each room has a common area and kitchen.

Do I need a sleeping bag?

No, since every night the students will be sleeping in dorms, you do not need a sleeping bag, unless it is a preference. Please bring bedding for a single twin student bed to place on an uncovered mattress.

What do you do during bad weather?

The Institute has programming designed to work around weather of the typical summer months here in Florida. We keep our students inside during any dangerous weather. We also monitor radar for any oncoming weather that could pose a threat to programming and students.

What do you do about insects, mosquitoes and alligators?

Students are instructed to send/bring non-aerosol forms of insect repellent. All areas under study are monitored by FAU staff for local wildlife.

How many students will be in a group?

Up to 12 students will be in each group

Who will be responsible for my child's medicine?

A designated FAU staff member will be responsible for medications which will be stored in a locked, separate room.

Can I pay registration by credit card?

Yes – Please go to https://epay.fau.edu/C20081_ustores/web/store_main.jsp?STOREID=20. Please do not pay until instructed to do so on acceptance into the program.

Can I make a down payment to reserve a spot for my child?

No, the full program fee must be received once the application has been submitted and accepted. If this is not possible, please contact Christopher Hill at chill38@fau.edu to discuss.

Can friends be in the same housing unit?

Accommodations will be age and gender appropriate, due to the number of students in the program. If your child wishes to be with another student, within the same unit, please contact Christopher Hill at chill38@fau.edu .

What time is pick up and drop off?

Student drop off is at 7:30am Monday. Student pick up is at 5:00pm on Friday. Both pick up and drop off will occur at FAU Pine Jog Center.

Can my child call home or can I call my child?

Students will be permitted cell phones to be used at the appropriate times, outside of education session, during their stay.

Can I come and visit my child during the Institute?

Your child will be participating in a full time residential program and we do not recommend visiting them during their program. In the event of an emergency, please contact the assigned FAU contact Christopher Hill, at 561-755-0511.

If my child cannot attend camp, can I get a refund?

Please see our refund policy in the Institute Information Packet for Parents and Students.

If my child is sent home due to illness, homesickness or disciplinary reasons, can I get a refund?

Partial refunds may be given due to illness or injury and are decided on a case by case basis. Refunds are not given when children are sent home for homesickness or disciplinary reasons.

If I have more than one child attending, do I get a discount?

Due to the subsidized nature of the Institute fee, there are no discounts for more than one child attending.

Can I volunteer at the Institute during my child's week participating in the Institute?

We do not allow parents to stay during an institute session.

EMERGENCY CONTACT TELEPHONE NUMBERS:

If you require to speak to an FAU staff member regarding your child **during the program**, please contact **Christopher Hill, FAU Pine Jog Institute Coordinator, 561-755-0511**. If you cannot reach Christopher, please contact the FAU Pine Jog Campus at 561-686-6600.